

Minutes of the regular meeting of the Syracuse City Council held on May 12, 2020 at 6:00 p.m., held virtually via Zoom, meeting ID 718-901-726, and streamed on the Syracuse City YouTube Channel in conformance with Executive Order 2020-1 issued by Governor Herbert on March 18, 2020 Suspending the Enforcement of Provisions of Utah Code 52-4-202 and 52-4-207 due to Infectious Disease COVID-19 Novel Coronavirus.

Present: Councilmembers: Lisa W. Bingham
Corinne N. Bolduc
Dave Maughan
Jordan Savage
W. Seth Teague

Mayor Mike Gailey
City Manager Brody Bovero
City Recorder Cassie Z. Brown

City Employees Present:

Administrative Services Director Steve Marshall
City Attorney Paul Roberts
Police Chief Garret Atkin
Fire Chief Aaron Byington
Parks and Recreation Director Kresta Robinson
Public Works Director Robert Whiteley
Community and Economic Development Director Noah Steele
Administrative Intern Brittany Morgan

1. Meeting Called to Order/Adopt Agenda

Mayor Gailey called the meeting to order at 6:00 p.m. as a regularly scheduled meeting, with notice of time, place, and agenda provided 24 hours in advance to the newspaper and each Councilmember. Police Chief Garret Atkin provided a thought in observance of National Peace Officers Memorial Day, which is observed each year on May 15. Mayor Gailey led the audience in the Pledge of Allegiance.

COUNCILMEMBER MAUGHAN MOVED TO ADOPT THE AGENDA. COUNCILMEMBER BOLDUC SECONDED THE MOTION; ALL VOTED IN FAVOR.

2. Public comment:

Mayor Gailey stated that tonight's meeting agenda provided instructions for residents to email their public comments to City Recorder Brown by 5:00 p.m. tonight in order for them to be read into the record of the meeting. He indicated no email comments were provided.

Mayor Gailey then invited Zoom participants to provide public comments. There were no comments made.

Councilmember Maughan asked that item 3d be removed from the consent agenda and considered independent of other common consent items.

3a. Common consent: Proposed Resolution R20-13 appointing Nick Webber and Ryan Wessel to the Syracuse City Planning Commission.

An administrative staff memo explained there is currently a vacant position on the Planning Commission; this vacancy was created by Grant Thorsen's resignation. Mayor Gailey has recommended that current Planning Commission alternate member, Nick Webber, be appointed to fill this vacancy. He has also recommended that Ryan Wessel be appointed to complete Mr. Webber's current term as an alternate member. These recommendations were discussed during the April 28, 2020 City Council work session meeting. The Council consented to proceeding with appointment of referenced individuals and Administration has prepared a proposed resolution to formalize the appointments as follows:

- o Nick Webber, Planning Commission – complete Mr. Thorsen's four-year term (June 30, 2022).
- o Ryan Wessel, Planning Commission Alternate – complete Mr. Webber's four-year term (June 30, 2023).

COUNCILMEMBER TEAGUE MOVED TO ADOPT RESOLUTION R20-13 APPOINTING NICK WEBBER AND RYAN WESSEL TO THE SYRACUSE CITY PLANNING COMMISSION. COUNCILMEMBER BOLDUC SECONDED THE MOTION; ALL VOTED IN FAVOR.

3b. Common consent: Proposed Resolution R20-14 appointing Dallas Johnson and L. William Rands to the Syracuse City Architectural Review Committee.

An administrative staff memo explained during the April 28, 2020 City Council Work Session, the Mayor asked for the advice and consent from the City Council in appointing Dallas Johnson and L. William Rands as members of the Architectural Review Committee (ARC). Information about the ARC can be found in Section 10.28.020 of the Syracuse City Code:

- The ARC is established to review all applicable development plans for compliance with the design standards in this chapter. This committee functions as a subcommittee of the Planning Commission and consists of seven members appointed by the Mayor with the advice and consent of the City Council in accordance with the Syracuse Municipal Code. Members consist of community residents, Planning Commissioners (maximum two), and City staff. The Planning Commission Chair may recommend candidates for the Mayor's consideration.
- The ARC is responsible to review the plan, elevations, architectural details, and development design pattern book and make recommendations to the Planning Commission consistent with this chapter. The Planning Commission will, in turn, submit their recommendations to the City Council.

COUNCILMEMBER TEAGUE MOVED ADOPT RESOLUTION R20-14 APPOINTING DALLAS JOHNSON AND L. WILLIAM RANDS TO THE SYRACUSE CITY ARCHITECTURAL REVIEW COMMITTEE. COUNCILMEMBER BOLDUC SECONDED THE MOTION; ALL VOTED IN FAVOR.

3c. Common consent: Authorize Administration to execute one-year lease extension for City-owned property (Syracuse City Cemetery expansion property).

An administrative staff memo from explained a staff memo from the City Manager explained in 2014, the City entered a lease agreement with Mr. John Diamond to allow him to farm the property located just north of the City cemetery (approx. 20 acres). The lease expired at the end of 2019, and Mr. Diamond desires to continue farming the property. The Administration has explained to Mr. Diamond that the City is making plans to sell the majority of the property and build a cemetery expansion on the remaining portion. The lease extension would allow the City's property to be maintained by Mr. Diamond, while allowing Mr. Diamond to benefit from farming the land. This agreement would be mutually beneficial while the City makes plans for the future of the land. The 2014 lease would continue, with the following amendments:

1. The lease agreement shall now automatically expire on December 15, 2020. The agreement may be renewed only by written agreement of both parties, subject to terms agreeable at the time of renewal.
2. The lease fee shall be \$0. The City agrees that the maintenance of the property free from nuisances shall be adequate payment for the 2020 year.
3. The Lease Agreement may be cancelled and terminated upon ninety (90) days' prior written notice. If either party terminates the lease, there shall not be a prorated share of lease payments due from Mr. Diamond, nor shall the City be required to pay any compensation to Mr. Diamond for lost opportunities or services rendered on the Premises.
4. If the City exercises its option to expand the Cemetery or otherwise reduce the area subject to this Lease, Mr. Diamond shall not be entitled to any reimbursement or compensation of any kind.

The memo concluded the goals of the discussion include reviewing the proposed lease extension and determining whether to place this item on the May 12 City Council meeting consent calendar.

COUNCILMEMBER TEAGUE MOVED TO AUTHORIZE ADMINISTRATION TO EXECUTE ONE-YEAR LEASE EXTENSION FOR CITY-OWNED PROPERTY (SYRACUSE CITY CEMETERY EXPANSION PROPERTY). COUNCILMEMBER BOLDUC SECONDED THE MOTION; ALL VOTED IN FAVOR.

3e. Common consent: Proposed Ordinance 2020-08 Request for General Plan Map amendment for property located at 2105 W. 1900 S. from Commercial to Low-Density Residential. Applicant: Trent Barney.

A staff memo from the Community and Economic Development (CED) Department provided the following information about the application:

Location:	2105 West 1900 South
Current General Plan:	Commercial
Proposed General Plan:	Low-Density Residential
Total Site Area:	1.25 acres

The applicant has requested a General Plan Map Amendment from Commercial to Low-Density Residential. The intent is to subdivide the property in half and build two single-family homes. What is proposed meets the minimum requirements for the R-2 Zone. The allowed zones in the Commercial General Plan Designation are General Commercial, Professional Office, Mixed Use, Neighborhood Services and the allowed zones in the Low-Density Residential General Plan Designation Areas A-1, R-1, R-2, R-3, Cluster, and Residential Planned Community. The proposed use will be essentially similar to the houses to the west, but the type of proposed architecture is unknown. The Town Center Overlay also requires new development to be reviewed by the Architectural Review Committee, but there are no clear development standards for single-family houses. The PO Zone is focused on office uses but also allows for the previously proposed use which was an expansion of the Raintree Assisted Living Center. Because of the higher property taxes associated with most uses in the PO Zone, the proposed rezone represents a significant down-zone in terms of potential fiduciary benefits to the City. Given its location, the likelihood of office development is plausible but relatively low. A potentially beneficial use would be the

continuation of Jackson Court to the South. This would provide a buffer between the Raintree Assisted Living and the single-family units to the west. However, a PRD zoning would be required to accomplish this result. During their regular meeting on April 7, 2020 the Planning Commission unanimously recommended the City Council approved the proposed General Plan Map amendment.

COUNCILMEMBER TEAGUE MOVED TO ADOPT ORDINANCE 2020-08 REQUEST FOR GENERAL PLAN MAP AMENDMENT FOR PROPERTY LOCATED AT 2105 W. 1900 S. FROM COMMERCIAL TO LOW-DENSITY RESIDENTIAL. APPLICANT: TRENT BARNEY. COUNCILMEMBER BOLDUC SECONDED THE MOTION; ALL VOTED IN FAVOR.

3f. Common consent: Proposed Ordinance 2020-09 rezone of property located at 2105 W. 1900 S. from Professional Office (PO) to R-2 (Single-Family Residential at three units per acre). Applicant: Trent Barney.

A staff memo from the Community and Economic Development (CED) Department provided the following information about the application:

Location:	2105 West 1900 South
Current General Plan:	Commercial
Current Zoning:	Professional Office (PO)
Proposed Zoning:	R-2 (Single-Family Residential 3 units per acre)
Total Site Area:	1.25 acres

The applicant has requested a rezone from PO (Professional Office) to R-2 (Single-Family Residential 3 Units Per Acre). The intent is to subdivide the property in half and build two single-family homes. What is proposed meets the minimum requirements for the R-2 Zone. This area is within the Town Center Overlay Zone which in its Purpose promotes “the preservation of existing natural features, especially trees; new development that blends in with existing conditions and enhances the traditional town center character; the advancement of architectural and site design standards that promote walkability and human scale; and the creation and maintenance of historic town center identity.” The proposed use will be essentially similar to the houses to the west, but the type of proposed architecture is unknown. The Town Center Overlay also requires new development to be reviewed by the Architectural Review Committee, but there are no clear development standards for single-family houses. The PO Zone is focused on office uses but also allows for the previously proposed use which was an expansion of the Raintree Assisted Living Center. Because of the higher property taxes associated with most uses in the PO Zone, the proposed rezone represents a significant down-zone in terms of potential fiduciary benefits to the City. Given its location, the likelihood of office development is plausible but relatively low. A potentially beneficial use would be the continuation of Jackson Court to the South. This would provide a buffer between the Raintree Assisted Living and the single-family units to the west. However, a PRD zoning would be required to accomplish this result. During their regular meeting on April 7, 2020 the Planning Commission unanimously recommended the City Council approved the proposed rezone.

COUNCILMEMBER TEAGUE MOVED TO ADOPT ORDINANCE 2020-09 REZONE OF PROPERTY LOCATED AT 2105 W. 1900 S. FROM PROFESSIONAL OFFICE (PO) TO R-2 (SINGLE-FAMILY RESIDENTIAL AT THREE UNITS PER ACRE). APPLICANT: TRENT BARNEY. COUNCILMEMBER BOLDUC SECONDED THE MOTION; ALL VOTED IN FAVOR.

3g. Common consent: Final Subdivision Plat approval, Criddle Farms North Phase 4, located at approximately 975 S. 4000 W.

A staff memo from the Community and Economic Development (CED) Department provided the following information about the application:

Location:	975 South 4000 West
Current General Plan:	Low-Density Residential
Proposed General Plan:	R-3 (Residential 4 units per acre)
Total Site Area:	10.46 Acres

The applicant has requested approval of a 38-lot residential subdivision slated for single-family housing. This is the fourth phase of the northern portion of Criddle Farms. During their regular meeting on April 21, 2020 the Planning Commission recommended the City Council approve the plat with the following condition: All comments shall be addressed prior to the plat being reviewed by the City Council. The memo concluded that as of the date of the staff report being written, all staff comments have been addressed.

COUNCILMEMBER TEAGUE MOVED GRANT FINAL SUBDIVISION PLAT APPROVAL, CRIDDLE FARMS NORTH PHASE 4, LOCATED AT APPROXIMATELY 975 S. 4000 W. COUNCILMEMBER BOLDUC SECONDED THE MOTION; ALL VOTED IN FAVOR.

3h. Common consent: Final Subdivision Plat approval, Still Water Phase 7, located at approximately 2100 W. Parkview Drive.

A staff memo from the Community and Economic Development (CED) Department provided the following information about the application:

Location: 2100 West Parkview Drive
Current General Plan: Medium-Density Residential
Proposed General Plan: Residential Planned Community (RPC)
Total Site Area: 11.76 Acres

The applicant has requested approval of a 68-lot residential subdivision slated for single-family housing. This is the sixth phase of the Still Water development. During their regular meeting on April 21, 2020 the Planning Commission recommended the City Council approve the plat with the following condition: All comments shall be addressed prior to the plat being reviewed by the City Council. The memo concluded that as of the date of the staff report being written, all staff comments have been addressed.

COUNCILMEMBER TEAGUE MOVED GRANT FINAL SUBDIVISION PLAT APPROVAL, STILL WATER PHASE 7, LOCATED AT APPROXIMATELY 2100 W. PARKVIEW DRIVE. COUNCILMEMBER BOLDUC SECONDED THE MOTION; ALL VOTED IN FAVOR.

3i. Common consent: Final Subdivision Plat approval, Still Water Phase 8, located at approximately 2000 West Combe Road.

A staff memo from the Community and Economic Development (CED) Department provided the following information about the application:

Location: 2000 West Combe Road
Current General Plan: Medium-Density Residential
Proposed General Plan: Residential Planned Community (RPC)
Total Site Area: 9.91 Acres

The applicant has requested approval of a 73-lot residential subdivision slated for single-family housing. This is the seventh phase of the Still Water development. During their regular meeting on April 21, 2020 the Planning Commission recommended the City Council approve the plat with the following condition: All comments shall be addressed prior to the plat being reviewed by the City Council. The memo concluded that as of the date of the staff report being written, all staff comments have been addressed.

COUNCILMEMBER TEAGUE MOVED GRANT FINAL SUBDIVISION PLAT APPROVAL, STILL WATER PHASE 8, LOCATED AT APPROXIMATELY 2000 WEST COMBE ROAD. COUNCILMEMBER BOLDUC SECONDED THE MOTION; ALL VOTED IN FAVOR.

3j. Common consent: Consideration of land lease for City-owned property in Syracuse City Town Center.

A staff memo from the Community and Economic Development (CED) Department explained Phantom Fireworks would like to lease the 'Town Center' land that the city recently purchased. The parcel is .8 of an acre. They propose to set up a tent for firework sales from June 20th to August 5th, 2020. The proposed lease payment is \$5,000 dollars. This is the same setup that has been done in previous years with the previous landowner. This requires a recommendation by Planning Commission and approval by City Council. If the lease is approved, a temporary business license will be needed from the city prior to selling fireworks. The memo concluded the goal of this discussion is to determine if the matter should be referred to the Planning Commission for a recommendation.

COUNCILMEMBER TEAGUE MOVED TO AUTHORIZE LAND LEASE FOR CITY-OWNED PROPERTY IN SYRACUSE CITY TOWN CENTER. COUNCILMEMBER BOLDUC SECONDED THE MOTION; ALL VOTED IN FAVOR.

3k. Common consent: Authorize Administration to execute Utah Department of Transportation (UDOT) Master Agreement pertaining to the West Davis Corridor project.

A staff memo from the City Manager explained the master agreement is a tool to help coordinate City projects that will be incorporated into the West Dave Highway Project. Below is brief summary of the terms:

- The City will review subsurface utility engineering performed by UDOT.
- UDOT will coordinate with the Design-Builder and the City on all relocating and adjusting of City Facilities within the project area.
- The City will perform necessary design reviews.
- UDOT will design and construct City facilities within the project area according to City design standards.
- The following utility betterments for the City will be performed under the UDOT contract:
 - Thurgood Lane extension to SR193
 - Utility replacement on Antelope Drive
 - 3000 West road improvements between Bluff Rd and Antelope Dr.

- Bluff Road improvements between 3000 W and Antelope Dr.
- Road improvements on 2000 W between WDC interchange and 3000 S.
- Road improvements on 2700 S under WDC
- Due to the design-build nature of the project, UDOT and the City will enter into project agreements at specific project locations, whereby UDOT will design and the City will review for approval prior to construction.
- City must notify UDOT when a City representative is on the project site.
- The City shall provide on-call service available by City Engineer or inspector to address issues on the project.
- The City and UDOT will keep daily records of activities on the project.
- The City will not bill UDOT for staff time on reviews, inspections, observations, etc. unless it requires the assistance of a third-party paid professional.
- The Design-Builder retains ownership of salvaged material. Salvaged streetlights will be returned to the City
- State and Federal government have the right to audit records and accounts of the City.
- City will have 60 days to accept work performed by UDOT and contractor.

COUNCILMEMBER TEAGUE MOVED TO AUTHORIZE ADMINISTRATION TO EXECUTE UTAH DEPARTMENT OF TRANSPORTATION (UDOT) MASTER AGREEMENT PERTAINING TO THE WEST DAVIS CORRIDOR PROJECT. COUNCILMEMBER BOLDUC SECONDED THE MOTION; ALL VOTED IN FAVOR.

3d. Authorize Administration to award contracts for Founders Park/Pickleball Court projects.

A staff memo from the Parks and Recreation Department explained bids for the West and East Founders Park Projects were opened Tuesday, April 21, 2020. Four bids were received for the West Founders Park Project and two bids were received for the East Founders Park Project. The lowest bid for both projects was E.K. Bailey Construction, Inc. The memo referenced the following public documents:

- Founders Park East Bid Tabulation;
- Founders Park West Tabulation; and
- Funding Sources.

The memo concluded Administration recommends the contract for the projects be awarded to E.K. Bailey Construction, Inc.

Councilmember Maughan stated he does not have an objection to the proposed action; rather, he asked for the item to be removed from the consent agenda to provide opportunity for questions or input for an action that includes the appropriation of a large sum of money. Councilmember Bolduc stated she feels that the proposal has been reviewed in sufficient detail; Councilmember Savage agreed. He noted the City received four bids and the Council reviewed them thoroughly; the Council has opted for the best value at the lowest cost for the project.

Mayor Gailey stated that it is wise of the Council to decide to proceed with this project at this time given the current park closure related to the COVID-19 pandemic. Construction crews should have ample access to the park without impacting public use of the space at this time.

COUNCILMEMBER MAUGHAN MOVED TO AUTHORIZE ADMINISTRATION TO AWARD CONTRACTS FOR FOUNDERS PARK/PICKLEBALL COURT PROJECTS. COUNCILMEMBER SAVAGE SECONDED THE MOTION; ALL VOTED IN FAVOR.

4. Approval of minutes:

The following minutes were reviewed by the City Council: Work Session of March 10, 2020; Work Session and Special Redevelopment Agency (RDA) Meeting of March 31, 2020; and Business Meeting, Special Municipal Building Authority (MBA), and Work Session of April 14, 2020.

COUNCILMEMBER BOLDUC MADE A MOTION TO APPROVE THE MINUTES LISTED ON THE AGENDA AS PRESENTED. COUNCILMEMBER BINGHAM SECONDED THE MOTION; ALL VOTED AYE.

5. Proposed Ordinance 2020-10 amending Syracuse City Code Section 10.30.020 pertaining to accessory dwelling units (ADUs).

A staff memo from the Community and Economic Development (CED) Department the applicant has requested amendments to the Accessory Dwelling Ordinance with the intent of matching the newly updated Accessory Building Ordinance as there are some leftover inconsistencies and barriers to accessory dwellings not in keeping with the newly updated Syracuse General Plan. The proposed amendments largely affect how setbacks are measured, removes a restriction on window placement, and also includes changes recommended by staff to remove barriers placed in the ordinance previously to make the creation of accessory dwellings more challenging. In 2019 the City Council updated the General Plan with the following statement "Basement apartments and backyard cottage apartments also known as accessory dwelling units (ADU) are viewed as a preferred way of providing housing options, while also giving a financial boost to the homeowner." To accomplish this in accordance with State Code requirements concerning housing affordability, they agreed upon the following goal: "Study barriers to creating ADU's on single family lots." In keeping with this intent, the Code has been modified to remove the

requirement that accessory dwellings have entrances facing the rear or interior property lines and to meet the same aesthetic standards for single-family units where accessory buildings are not. Allowances for the A-1 Zone and RPC have been included where A-1 is substantially similar to R-1 where ADU's are permitted and RPC because the City Council allowed them in the Zone when it was created. During their regular meeting on April 7, 2020 the Planning Commission unanimously recommended the City Council approve the proposed amendment.

Mr. Steele reviewed the staff memo and facilitated a review of the proposed ordinance amendments. He noted this item was discussed in detail during the April 28 work session and the document was amended to reflect the Council's recommended edits. Councilmember Savage referenced Section 15(c) of the ordinance document and recommended that the word 'livable' be added to clarify that the gross square foot measurement applies to livable space.

COUNCILMEMBER MAUGHAN MOVED TO ADOPT ORDINANCE 2020-10 AMENDING SYRACUSE CITY CODE SECTION 10.30.020 PERTAINING TO ACCESSORY DWELLING UNITS (ADUS). COUNCILMEMBER SAVAGE SECONDED THE MOTION. ALL VOTED IN FAVOR.

6. Accept Fiscal Year (FY) 2020-2021 Tentative Budget and set public hearing for June 9, 2020 to consider adoption of Operating Budget.

A staff memo from Administrative Services Director Marshall explained that as required by Utah Code Annotated 10-6-111, the City Budget Officer is required to prepare and file with the governing body a tentative budget for consideration. Each tentative budget shall be reviewed and tentatively adopted during any regular City Council meeting on or before the last meeting in May.

As required by Utah Code Annotated 10-6-112, each tentative budget adopted by the governing body and all supporting schedules and data shall be a public record in the office of the city auditor or the city recorder, available for public inspection for a period of at least 10 days prior to the adoption of a final budget.

As required by Utah Code Annotated 10-6-113, the governing body shall establish the time and place of a public hearing to consider its adoption and shall order that notice of the public hearing be published at least seven days prior to the public hearing. The City Council should set a public hearing for June 9, 2020 to consider adoption of an operating budget. The City Council is considering raising taxes and would therefore have to go through the truth in taxation process. The truth in taxation hearing would take place on or around August 11, 2020 at which time a final budget will have to be adopted.

Mr. Marshall reviewed his staff memo and briefly reviewed major decision points in the tentative budget document.

Councilmember Bolduc stated that the Communities that Care (CTC) entity for northern Davis County is holding an "Illumination Event" at Schneider's Bluff Golf Course in the month of September; they are currently trying to raise funds to cover a fireworks show in conjunction with the event and she asked if the Council would consider providing some money – approximately \$1,500 – that would have otherwise been spent on Heritage Days events. The Council discussed the request and concluded that they are concerned about spending money on that type of activity in a year when they are considering a tax increase to fund City operations. Mayor Gailey suggested that this discussion be delayed until the next work session meeting; the proposal before the Council tonight is to accept the tentative budget with the knowledge that detailed discussion can continue during upcoming work session meetings scheduled for that purpose.

Councilmember Maughan stated that the Council has had several discussions about this budget and he understands that the document follows direction that has been provided by the Council to City Administration; however, several changes have occurred as a result of the COVID-19 pandemic and it may be necessary to change some areas of the budget. Mayor Gailey agreed. Mr. Marshall added that he has received sales tax data for the March 2020, and it indicates there is no growth in sales tax when compared to the same time last year. He expects sales tax revenues to decrease for April and May as well, though previous months showed a seven or eight percent increase.

COUNCILMEMBER MAUGHAN MOVED TO ACCEPT FISCAL YEAR (FY) 2020-2021 TENTATIVE BUDGET AND SET PUBLIC HEARING FOR JUNE 9, 2020 TO CONSIDER ADOPTION OF OPERATING BUDGET. COUNCILMEMBER BINGHAM SECONDED THE MOTION. ALL VOTED IN FAVOR.

7. Request to surplus Police Department vehicle and recovered evidence items; report on surplus of City property dating back to July 2019

An administrative staff memo explained

The Police Department is in need of disposing of a 2012 Ford Escape and is seeking Council approval to send the vehicle to TNT auction when normal business resumes. Additionally, Police come into possession of property in several ways. The property may be turned in as "found" property, it may be seized as evidence, or it can be seized for safekeeping and abandoned after it is taken into police custody. In this case, the Police Department recovered two televisions and the victims either cannot be identified or have indicated they do not want the item returned. The Department would like to appropriate the items: one for Department use and the other to be publicly auctioned through the City's website.

Under State law, after sufficient due diligence is taken to notify the owner that the Department is holding their property, the City Council may take action to appropriate the property for public interest use. Codes permit the City to donate such items to bona fide charities, if the Council makes that designation.

It is the Council's prerogative to determine the appropriate public interest use to which these items should be applied.

The memo further explained that in July 2019 the City Council adopted a policy giving City Administration and Department Heads the authority to make decisions regarding the surplus of City property without first seeking Council approval. Per the policy, the City Recorder is required to provide the Council with a report of these types of actions. Attached is a spreadsheet from the Fire Department and a memo from the Police Department detailing the items that have been disposed of since adoption of the policy.

City Recorder Brown reviewed her staff memo.

COUNCILMEMBER MAUGHAN MOVED TO AUTHORIZE DISPOSAL OF POLICE DEPARTMENT RECOVERED EVIDENCE ITEMS. COUNCILMEMBER BOLDUC SECONDED THE MOTION. ALL VOTED IN FAVOR.

8. Public comment.

Mayor Gailey invited Zoom participants to provide public comments. There were no comments made.

9. Mayor/Council announcements.

The Council and Mayor provided announcements about upcoming community events and other opportunities for public involvement. There was a specific focus on adjustments to operations for many schools, businesses, and other community partners in response to the COVID-19 pandemic.

The Council also discussed requests for future agenda items.

Mayor Gailey also invited City Manager Bovero to make any necessary announcements.

At 6:58 P.M. COUNCILMEMBER SAVAGE MADE A MOTION TO ADJOURN. COUNCILMEMBER BOLDUC SECONDED THE MOTION; ALL VOTED IN FAVOR.

Mike Gailey
Mayor

Cassie Z. Brown, MMC
City Recorder

Date approved: June 9, 2020