



**STORM WATER ACTIVITY PERMIT APPLICATION AND AGREEMENT  
FOR CONSTRUCTION OF A SUBDIVISION PHASE OR ANY  
SINGLE DEVELOPMENT ONE ACRE AND LARGER**



NAME OF APPLICANT: \_\_\_\_\_ CONTACT NAME: \_\_\_\_\_  
 ADDRESS OF APPLICANT: \_\_\_\_\_ CITY \_\_\_\_\_ ST \_\_\_\_\_ ZIP \_\_\_\_\_  
 EMAIL ADDRESS: \_\_\_\_\_ TELEPHONE NO: \_\_\_\_\_  
 SUBDIVISION NAME \_\_\_\_\_ PHASE # \_\_\_\_\_  
 JOB LOCATION ADDRESS: \_\_\_\_\_  
 TOTAL LAND AREA DISTURBED (ACRES): \_\_\_\_\_ UPDES PERMIT NO: UTR- \_\_\_\_\_ EXP. \_\_\_\_\_

**NOTE: FURNISH MAP OR SKETCH SHOWING STORM WATER POLLUTION PREVENTION PLAN (SWPPP). THE SWPPP SHALL BE AVAILABLE ON THE PROJECT SITE DURING THE ENTIRE DURATION OF CONSTRUCTION.**

**GENERAL INFORMATION**

1. A Notice of Intent (NOI) shall be filed with the State Department of Environmental Quality (DEQ).
2. Property corners or disturbance limits must be clearly marked before construction begins. Contractors and/or developers will submit documentation on how long-term BMP's were selected, pollutant removal expected from the BMP and technical basis supporting performance claims.
3. Applicant shall maintain all storm water management control measures according to the UPDES Construction General Permit, SWPPP, and Syracuse City ordinances.
4. Notice of Violation – Pursuant to Title IV of the Syracuse City Ordinance, failure to comply with the SWPPP requirements, the UPDES Permit or any City Code may result in a Notice of Violation (NOV). The City will order compliance by a written Notice of Violation to the responsible person. Such notice may be in the form of a citation or a stop work order.
5. In consideration for the granting of this Permit by the City, the applicant hereby guarantees: To perform the work applied for in a professional manner and in conformity with ordinances of Syracuse City and To hold harmless Syracuse City, its officers, agents and employees from any and all costs, damages and liabilities which may accrue or be claimed to accrue by reason of any work performed under a permit issued pursuant to this application.
6. This permit is not transferable or assignable. Transfer of responsibility may occur only with the filing of another permit. The applicant is responsible for the performance and requirements of the work under this permit.
7. Extensions for excess time must be requested by the applicant prior to the Notice of Termination (NOT).
8. A Notice of Termination (NOT) shall be filed with both Syracuse City and the State DEQ.
9. **FINES SHALL BE ASSESSED AFTER THE NOTICE OF TERMINATION (NOT) AT \$100 PER OCCURRENCE OF INCOMPLETE BMP'S. FINES SHALL BE TAKEN FROM THE DEPOSIT WITH A REMAINING BALANCE (IF ANY) RETURNED TO THE APPLICANT AFTER THE FINAL SWPPP INSPECTION.**

\_\_\_\_\_  
Contact Name

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

**OFFICIAL CITY USE ONLY**

**Filing Date:** \_\_\_\_\_ **Received By:** \_\_\_\_\_ **Pre-Construction Date:** \_\_\_\_\_

Depositor: \_\_\_\_\_

Administrative Fee: \$75.00

Deposit \$1000.00

Check # \_\_\_\_\_ Visa/MC \_\_\_\_\_

Check # \_\_\_\_\_ Visa/MC \_\_\_\_\_

Receipt/Confirmation No.: \_\_\_\_\_

Receipt/Confirmation No.: \_\_\_\_\_

# STORM WATER ACTIVITY PERMIT NOTICE OF TERMINATION

This section shall be **completed after** final stabilization of the site is achieved

I certify that I have met the requirements of the SWPPP including re-vegetation and stabilization and all other requirements of this permit in accordance with Syracuse City Title IV. I also certify that the NOT has been filed on the State website for this project.

Electronic signature / Email

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

Acceptance on the part of Syracuse City of the Notice of Termination of this Storm Water Activity Permit does not imply acceptance in whole or in part of other public improvements for this site.

\_\_\_\_\_  
Syracuse City Acceptance of NOT

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
Notes/Comments