

Electronic Billing – Setup

The mayor, city council, and management at Syracuse City would like to thank you for signing up for electronic billing. By signing up for electronic billing you are personally helping the city “go green” and also recognize cost savings by not having to print and mail hard copy bills.

To gain access to your bill electronically, you must first register your account with our online service provider Xpress Bill Pay. Go to this website: www.xpressbillpay.com.

Xpress Bill Pay
Innovative Internet Payment Systems

About Us Security Frequently Asked Questions Contact Us

▶ **New to Xpress Bill Pay?**
Register, and Start Paying Your Bills Now!
[Go >>](#)

▶ **Registered User Login**

Email Address:

Password:
 [Forgot your password?](#) [Login >>](#)

▶ **Xpress Bill Pay** provides *Fast, Secure* and *Convenient* online bill payment solutions. Now you can manage your entire bill payment process online anytime, anywhere you have Internet availability.

→ **Fast** – no envelopes, stamps or hassles, bills are paid in minutes

→ **Secure** – we use the same high level of security as the leading online banking and financial service sites

→ **Convenient** – email reminders tell you when bills arrive, are due and paid - you can also set auto pay and not worry about them again

✓ **World class bill payment solutions with world class customer service!**
Xpress Bill Pay's goal is to become the one-stop shop to manage all of your online bill payment needs.

McAfee SECURE
TESTED DAILY 18-JAN

PCI Compliance Information

Save Time and Money using Xpress Bill Pay for your company!

Extend my bill with billfloat

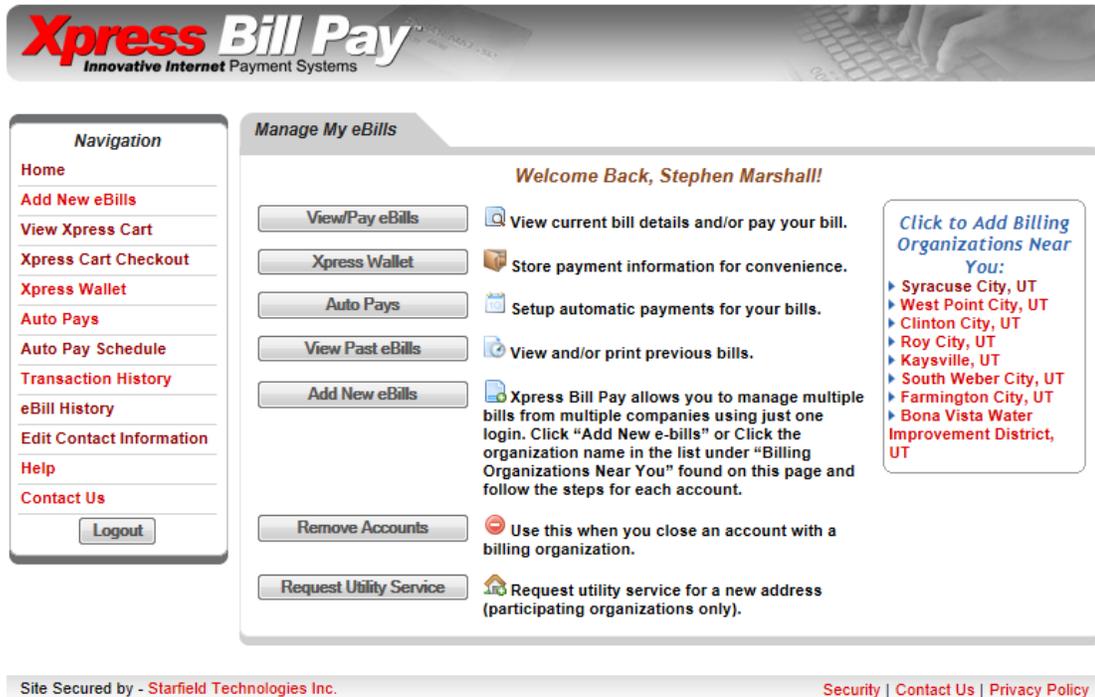
Site Secured by - Starfield Technologies Inc.

Merchant Login

[About Us](#) | [Security](#) | [F.A.Q's](#) | [Contact Us](#) | [Privacy Policy](#)

- In the box that says “New to Xpress Bill Pay” click the **GO** button.
- Complete the online registration form including your name, address, phone #, email, and password. Read through and accept the terms & conditions.
- On the verification screen retype the pre-printed message made up of letters & numbers and click continue.
- This will create your new Xpress Bill Pay account. Once screen says “account service created” go ahead and login into Xpress Bill Pay.
- ****IMPORTANT** the user name will be your email address and the password will be the password you used to create the account.**
- Once logged in, you must select Syracuse City under the organizations listing and select add account. You will only have to do this step during setup.
- Enter your utility bill account number as it is found on your utility bill. In the next field enter the last name as it is found on your bill. It will search the database and come back with a suggested account. Verify that it is your account and then select “YES”.

- Screen will say “The account was added successfully! Would you like to configure auto payment on this account?” Click yes if you want to set up auto pay. Click No if you prefer to still pay your bill manually.
- **Your account is now setup and your bill is ready for viewing. Every time you log into Xpress Bill Pay you will get access to the following screen:**



From this menu you can view your ebill (see the next page), setup auto pay, or pay your bill online from the convenience of your home or office.

Now that you are registered with Xpress Bill Pay, you will receive an email notification each month, around the first of the month, when your new bill is ready to be viewed. The city will also be sending out periodic emails with news from the city as well as any other information that was sent to you via a hard copy bill.

If you have any questions of concerns you can call the utilities department at 801-825-1477.

To view your bill click on the "View/Pay eBills" box at the top of the list. This will take you to your electronic bill. It will look like the following:

Xpress Bill Pay
Innovative Internet Payment Systems

Navigation
[Home](#)
[Add New eBills](#)
[View Xpress Cart](#)
[Xpress Cart Checkout](#)
[Xpress Wallet](#)
[Auto Pays](#)
[Auto Pay Schedule](#)
[Transaction History](#)
[eBill History](#)
[Edit Contact Information](#)
[Help](#)
[Contact Us](#)
 Logout

Current eBill for Account #10.4.313.01

<< Back Printer Format

The information displayed here is provided by Syracuse City. If there is a discrepancy, please contact Syracuse City. Please note that this bill is only displaying payments made on or after 12/31/2011. Payments made directly to Syracuse City may or may not be displayed here.

Syracuse City
 1979 W. 1900 S.
 Syracuse, UT 84075
 801-825-1477
 Monday - Friday 8:00 AM - 5:00 PM

<< Prev Bill Select Bill Period: 12/31/2011 Pay this Bill >>

Billing Address		Service Address		Account Information	
MARSHALL, STEPHEN 1314 S 1525 W SYRACUSE, UT 84075		1314 S 1525 W SYRACUSE UT 84075		Billing Period: 12/31/2011 Due Date: 01/25/2012 Account #: 10.4.313.01	

Description	Read Date	Prev Reading	Present Reading	Total Usage
WA	00/00/0000	470	0	0

Total Charges	
WATER:	\$16.50
STREET LIGHTING:	\$1.32
STORM SEWER:	\$3.50
SEWER:	\$12.30
SECONDARY WATER:	\$15.50
PARK MAINT:	\$2.93
GARBAGE:	\$18.20
Statement Charges:	\$70.25

Previous Payment Date: 12/27/2011
 Previous Payment Amount: \$70.25

Total Amount Due: \$70.25

Have your bill paid automatically each month with Xpress Bill Pay's hassle-free Auto Pay feature.

[Pay this Bill >>](#)